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## MEMORANDUM

DATE: April 26, 2011  
TO: Florida Energy and Climate Commission  
FROM: Travis Yelverton, Acting Executive Director  
RE: Solar Rebate Program Ineligible Hearing Process

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This memo is intended to summarize the Energy Office efforts to date, in consultation with EOG Legal Office, to establish a hearing process for solar rebate applications deemed ineligible upon review by Energy Office staff.

### INTERNAL PROCESS

Once deemed ineligible, a letter is sent from this office describing the reason(s) for ineligibility, and giving an applicant 21 days to petition for a hearing to discuss any dispute(s) and attempt resolution. Energy Office has received approximately fifty (50) petitions to date, and continues to use guidance from EOG Legal Office to develop a consistent and transparent process to hear these petitions.

### PETITIONS FOR HEARING

EOG Legal Office is reviewing the list of petitions for hearings, including the reason(s) for petition and staff rationale for ineligible determination. EOG Legal Office is also preparing a recommendation for a Hearing Officer based on this review. Energy Office expects to fully adopt all procedural recommendations of EOG Legal Office, and **requests the Florida Energy and Climate Commission's approval to proceed with this strategy regarding these hearings.**

Energy Office staff will maintain a spreadsheet log of these hearings and report the results to the Commission at subsequent meetings.